

atlanta humane society

and Society For Prevention Of Cruelty To Animals, Inc.

SPCA of Georgia, Inc.

Please complete the VENDOR AGREEMENT and return it to: Pet Parade Vendor Market
Fax: 404.875.5432

Company/Vendor Name : _____

Address: _____

City/State/Zip: _____

Contact Person: _____ Phone Number: _____

Fax Number: _____ Email Address: _____

Company website: _____

This represents an agreement between the Atlanta Humane Society and the above-named Party whereby the above-named Party will provide a Vendor Presence at the Pet Parade to be held on **Saturday, April 21, 2012 from 9:00 am until 1:00 pm**. A designated 10' x 10' area will be reserved for each vendor. Spaces will be available day of the event on a first-come, first-serve basis. No locations will be pre-assigned with the exception of space for major sponsors.

The cost of said Vendor Presence is **\$250** payable in advance. *Please check each applicable box AND initial beside each box to confirm your understanding of these terms.*

- To deduct \$50 from the vendor fee, I commit to donating an item to be used as a fundraising or raffle prize. I understand that if I do not deliver my donation to AHS by Friday, March 30, 2012, I will be billed for an additional \$50.
- To deduct \$50 from the vendor fee, I commit to placing 100 "save-the-date" promotional cards, 100 brochures, and one (1) poster in my place of business. I understand that if I am found negligent of fulfilling this commitment, I will be billed for an additional \$50.
- To deduct \$50 from the vendor fee, I commit to creating a Walk Team. I understand that my Walk Team must raise a minimum of \$50. I understand that if my Walk Team fails to raise a minimum of \$50 by Saturday, April 21, 2012, I will be billed for an additional \$50.

Vendor Total (minimum of \$100, maximum of \$250): \$ _____ .

Checks should be made out to the Atlanta Humane Society. The vendor fee is not refundable. **If this signed agreement and fee are not received by Friday, March 30, 2012 the Vendor space will be forfeited.**

The above-named Party will arrive at Atlantic Station on Saturday, April 21, 2012 allowing ample time to unload and set up by 8:45am. Due to safety concerns, vendors arriving after 8:30am will not be allowed to set up. All vendors will be required to unload their materials at a 10'x 10' space and then move their cars to the parking deck. Vendors will be responsible for all parking fees. AHS volunteers will be on hand to assist you, but please do not rely solely on them.

Your display MUST be completely assembled by 8:45am. The display must be disassembled after 1pm that day.

All vendor provisions including tents, tables, chairs and other decorations are the responsibility of the above-named Party. No items other than a 10' x 10' space will be provided by Atlanta Humane Society.

Merchandise sales along with the distribution of coupons, product samples, prize drawings and general information about the service/product will be appropriate. Merchants are required to complete all sales transactions and are responsible for the collection of sales tax.

Both parties agree that this relationship does not reflect an endorsement by the Atlanta Humane Society (or any of its sponsors or agents) of any of the products and/or services offered by the above named Party.

The above-named Party herewith covenants and agrees to defend, indemnify and hold harmless the Atlanta Humane Society (and its sponsors and their officers, directors, agents and employees) from or with respect to any and all claims, actions, damages or injury to persons or property stemming from their participation, activity at or with respect to Pet Parade, directly or indirectly.

Authorized Signature of/for above-named Signature _____ Date _____

Authorized Atlanta Humane Society Signature _____ Date _____

Please photocopy and return original by **Friday, March 30, 2012**

to: **Atlanta Humane Society**
Pet Parade Vendor Market
981 Howell Mill Road NW
Atlanta, GA 30318
FAX: (404) 875-5432
Questions? Please email vendor@atlantahumane.org.

